**Penn Treaty Special Services District**

**SPONSORSHIP REPORT FORM**

Please provide the information requested below.
This form is due six months after the completion of the sponsored event/activity.

SPONSORSHIP AMOUNT: **$** SPONSORSHIP AWARD DATE:

**ORGANIZATION:**

Date Report Submitted:

• Name of Event: Is this an annual event? [ ] Yes [ ] No

• Date of Event: Is this a fundraiser? [ ] Yes [ ] No

• If this is a fundraiser how much did you raise this year after expenses?

• If this is a annual fundraiser how much money did you raise last year after expenses?

**1) As of the date of this submission, are there unused funds from this sponsorship in your account?**

 [ ] **Yes. There is $ in unused funds.**  [ ] No

**2) Please provide copies of receipts for costs associated with this Sponsorship.**

**3 ) Were the goals and objectives of the event/activity reached?** \_\_\_ **No**  \_\_\_ **Yes**

**4) Briefly describe the benefits to the community the event/activity achieved.**

**5) Approximate number of residents/families served by this Sponsorship:**

**6) If you were to undertake this project again, what – if anything – would you do differently?**

**NAME**

 President / CEO / Executive Director

**SIGNATURE** **DATE**

**\*Please print, sign, and submit this Report by email to:** ptssd.secretary@gmail.com **or send by post to:** PTSSD, 702 N. 3rd Street, PMB #38, Philadelphia, PA 19123.